

JOB DESCRIPTION

Job Details	
Job Title:	Research Fellow
Band:	Band 6 equivalent (spot salary) £41,375
Department:	Education & Research
Directorate:	Care Services Directorate
Reporting to:	Senior Researcher + Evaluation Lead
Responsible for:	N/A
Location	Winsley HQ

Job Summary / Main Purpose:

The successful applicant will work closely with the Chief Investigator (CI), the wider research team, and patient, partner, and bereaved public representatives. This will include leading rigorous PPI work, recruitment, qualitative and quantitative data collection and analysis, report writing, and dissemination. They will be responsible for liaising with key stakeholders and establishing ways to demonstrate impact of this project. They will be working individually and as part of a team to achieve the project objectives and organisation strategy.

Principal Duties and Responsibilities

Research

- Develops and delivers research project objectives with the support of the CI and research team. Conducts individual and collaborative research work and writes up research for publication.
- Uses initiative and creativity to deliver the research project on time and extends the research portfolio. Translates advances in the subject area into research activity.

Workload/Project Management

- Uses research resources as appropriate to support research work. Plans and manages own research activity in collaboration with others.

- Work collaboratively with patient and public contributors to ensure co-production principles are embedded.

Communications

- Effectively communicate complex information, including material of a specialist or sensitive nature to colleagues, patients, carers, volunteers and external stakeholders. This may include making presentations at conferences, reports to funders, and peer reviewed publications.

Teamwork

- Manages day to day research project activities, with guidance if required.
- Collaborates with research team colleagues to achieve the research strategy.

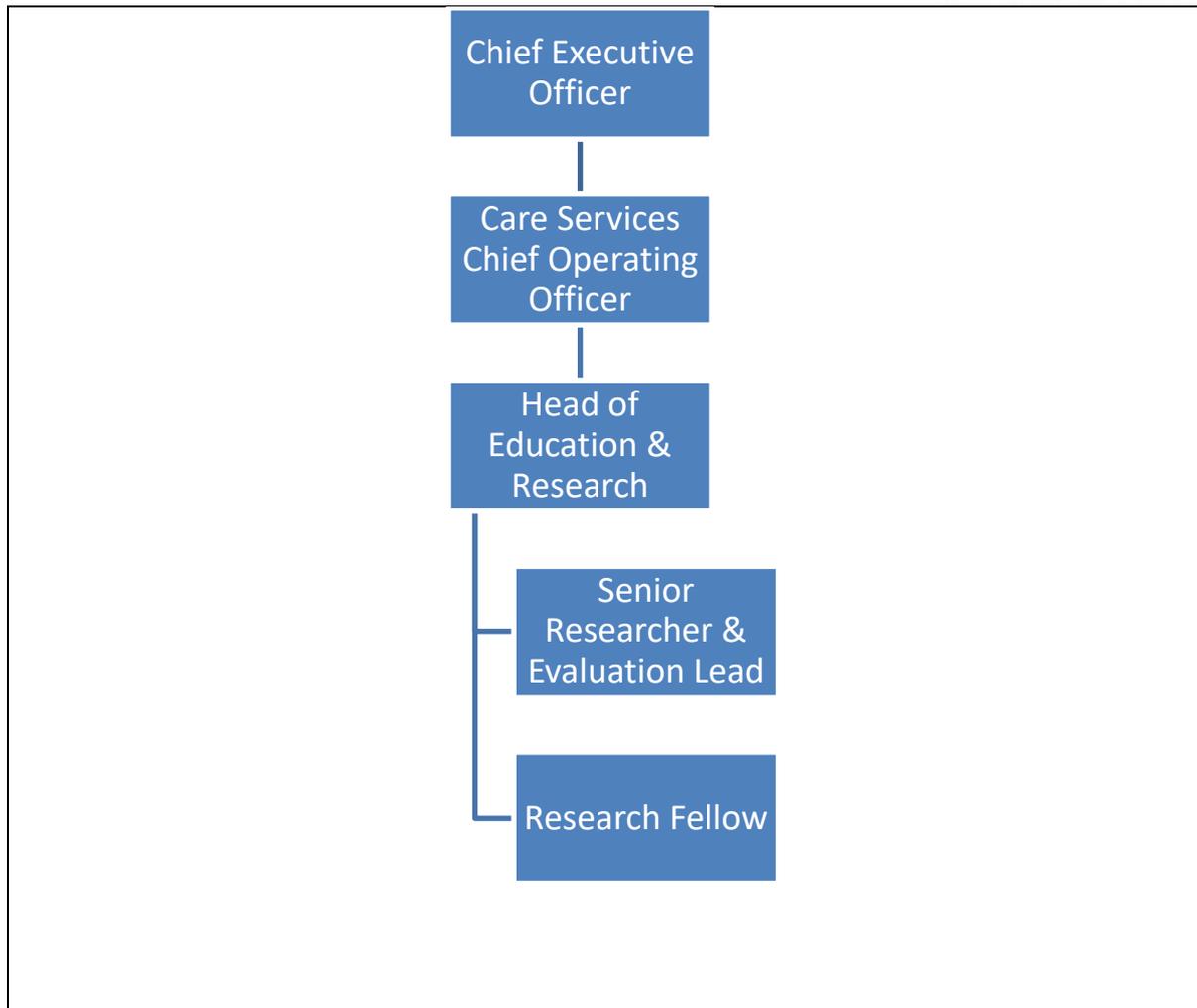
Networking

- Builds internal contacts and participates in internal networks to exchange information and to form relationships for future collaboration.
- Joins external networks to share information and disseminate findings.

Professional Development

- To identify own professional development with line manager and participate in the personal development review (PDR) system.
- To maintain personal research awareness within the specialty of Palliative and End of Life Care and a working knowledge of research ethics.
- To maintain patient confidentiality and be familiar with NIHR Good Clinical Practice standards.
- To work within the policies and procedures of Dorothy House Hospice.

Structure Chart



Contacts

Head of Education & Research
Senior Researcher & Evaluation Lead
Research Team Co-ordinator

Special Note

This job description does not form a part of the contract of employment but indicates how that contract should be performed. The job description will be subject to amendment in the light of experience and in consultation with the post holder.

No Smoking Policy

Dorothy House operates a No Smoking Policy for all staff, volunteers and visitors in relation to promoting health. It applies to the Hospice premises and grounds at Winsley, all Dorothy House shops and when staff are on duty in patients' homes.

Confidentiality

All of the work relating to patients, carers, donors, staff and volunteers and any other information gained are of a confidential nature and must not be communicated to other persons except in the course of duty.

Safeguarding

Dorothy House is committed to promoting the wellbeing of all adults and children who use our services, ensuring that they live a life that is free from harm, abuse and neglect. We work in an open and transparent way and encourage staff, volunteers, patients and families to raise any safeguarding concerns. All staff should ensure that they are aware of their responsibilities and attend the mandatory training as required.

Health and Safety at Work Act

It is the responsibility of all employees to ensure that the requirements of the Health and Safety at Work Act are complied with safe working practices are adhered to and that hazards are observed and reported to the appropriate office.

Person Specification –

Criteria	Essential	Desirable
PhD in health, social care, psychology, or a related field.	X	
Understands how to conduct research using appropriate research techniques and implementing new research methods. Can demonstrate a commitment to continually update knowledge and understanding in field or specialism.	X	
Possesses sufficient breadth or depth of specialist knowledge in the discipline and of research methods and techniques to deliver the research project.	X	
Is skilled in effectively analysing, interpreting and presenting research data to generate outcomes. Can demonstrate an ability to apply research findings creatively to develop new areas of research.	X	
Can effectively manage own workload, research resources and administrative activities.	X	
Possesses highly effective communication skills to communicate complex information, orally and in writing, including making presentations at conferences.	X	
Can create effective working relationships with colleagues and demonstrate an ability to build and participate in	X	

internal and external networks to enhance individual and hospice profile.		
Demonstrates an understanding and reflection of, and appropriate action related to, equality, equity, inclusion and diversity.	X	
Experience in conducting palliative or end-of-life care research.		X
Experience in co-production, participatory research methods, or conducting health related interventions.		X
Experience in statistical analysis and managing health-related datasets		X
Experience working effectively with hospice organisations and health care professionals.		X